

MINUTES of the meeting of the **PEOPLE, PERFORMANCE AND DEVELOPMENT COMMITTEE** held at 3.30 pm on 4 November 2024 at Surrey County Council, Woodhatch Place, 11 Cockshot Hill, Reigate, Surrey, RH2 8EF.

These minutes are subject to confirmation by the Committee at its meeting.

Elected Members:

*= in attendance

Tim Oliver OBE (Chairman)*
Denise Turner-Stewart (Vice-Chairman)*
Eber Kington*
Sinead Mooney*
Mark Nuti*
Fiona White

36/24 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]

Apologies were received from Fiona White.

37/24 MINUTES OF THE PREVIOUS MEETING [9 SEPTEMBER 2024] [Item 2]

The minutes were agreed as a true record of the meeting.

In relation to Minute 30/24, which states “The Chairman proposed an additional recommendation to request regular updates on progress at future meetings” regarding Equality, Diversity, and Inclusion (EDI) at Surrey County Council, Cllr Kington proposed that an action be added to the action tracker. The Committee agreed, and it was noted that an item on EDI progress would be included in a future agenda for consideration.

38/24 DECLARATIONS OF INTEREST [Item 3]

There were none.

39/24 QUESTIONS AND PETITIONS [Item 4]

There were none.

40/24 ACTION REVIEW [Item 5]

Key points from the discussion:

1. The Committee noted that there were no open actions to consider.

Actions/ further information to be provided:

None.

RESOLVED:

The Committee noted the actions tracker.

41/24 FORWARD WORK PROGRAMME [Item 6]**Key points from the discussion:**

1. The Committee noted the three items included on the Forward Work Programme.

Actions/ further information to be provided:

None.

RESOLVED:

The Committee noted the Forward Work Programme.

42/24 EXCLUSION OF THE PUBLIC [Item 7]

RESOLVED: That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

43/24 SURREY COUNTY COUNCIL PAY AND TERMS & CONDITIONS OF SERVICE [Item 8]**Witnesses:**

Paul Smith, Programme Manager (Pay & Reward)

Key points raised during the discussion:

1. The report was introduced by officers. The Committee asked a number of questions which were responded to by the officers present before moving to recommendations.

Actions / further information to be provided:

None.

Resolved:

See exempt minute - E-26-2024

44/24 VERBAL REPORT - SENIOR LEADERSHIP STRUCTURE [Item 9]**Witnesses:**

Terence Howard, Chief Executive
Shella Smith, Director – People and Change

Key points raised during the discussion:

1. Officers provided a verbal report on the senior leadership structure. The Committee raised several questions, which were addressed by the officers in attendance.

Actions / further information to be provided:

None.

Resolved:

The Committee noted the verbal report.

45/24 PUBLICITY OF PART 2 ITEMS [Item 10]

The Committee decided that none of the items considered under Part 2 of the agenda would be released to the Press and public.

46/24 DATE OF NEXT MEETING [Item 11]

The Committee noted that its next meeting would be held on 18 February 2025.

Meeting ended at: 4.45 pm

Chairman

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